

### *C/S-Classification Categories and Descriptions*

Course Classification Number	APDB Code	Description	Class Hours Per Unit of Credit	Workload K-Factor	Minimum Class Size		
					LD	UD	GD
C-1	01	LARGE LECTURE – Lecture courses in any discipline with more than 50 enrollments.	1	1.0	facility limits (50)		
C-2	02	LECTURE DISCUSSION – Lecture courses in any discipline in which class participation is a planned portion of the instructional method.	1	1.0	40	40	40
C-3	03	LECTURE - COMPOSITION LECTURE – COUNSELING LECTURE – CASE STUDY Business, education, English, and psychology courses in which students write, are counseled or study law cases.	1	1.0	30	30	30
C-4	04	LECTURE/RECITATION – Courses in any discipline in which student participation (discussion) is the primary instructional method.	1	1.0	25	25	25
C-5	05	SEMINAR – Courses in any discipline using seminar methods of instruction.	1	1.0	20	20	15
C-6	06	SEMINAR/CLINICAL DEMONSTRATION – Nursing and psychology courses in clinical processes and education courses involving individual testing, such as driver training in a simulator.	1	1.0	20	10	10
C-7	07	FINE ARTS AND SCIENCE ACTIVITIES – Art, anthropology and science activities.	2	1.3	24	24	24
C-8	08	EDUCATION WORKSHOPS AND SOCIAL SCIENCE ACTIVITY – Includes methods taught on an activity basis in education and subject areas.	2	1.3	30	30	30
C-9	09	MUSIC ACTIVITY – Does not result in a major public (large group) performance.	2	1.3	40	40	40
C-10	10	MUSIC ACTIVITY – Instrumental or vocal instruction. (small group)	2	1.3	10	10	10
C-11	11	PHYSICAL EDUCATION AND RECREATION ACTIVITY – Gym classes or intramural sports if credit is given.	2	1.3	30	30	30
C-12	12	SPEECH, DRAMA AND JOURNALISM ACTIVITY – Classwork in debate, acting and publication; no public performances involved.	2	1.3	20	20	20
C-13	13	TECHNICAL ACTIVITIES AND LABORATORIES – Courses involving the use of business and other machines; accounting, geography, foreign languages, home economics, psychology, library science, photography, engineering, industrial arts, agriculture, mathematics and statistics.	2	1.3	facility limits (24)		
C-14	14	REMEDIAL COURSE ACTIVITIES – Courses for students admitted as exceptions only.	2	1.3	15	15	15
C-15	15	TECHNICAL ACTIVITIES AND LABORATORIES – Laboratories in art, foreign languages, home economics, industrial arts, physical education, speech correction, cartography, audio-visual, mathematics, library science, and police science.	3	1.5	facility limits (24)		
C-16	16	SCIENCE LABORATORIES – Laboratories in natural science, life science, psychology, natural resources, agriculture, engineering, meteorology and photography.	3	2.0	facility limits (24)		
C-17	17	CLINICAL PRACTICE LABORATORIES OFF-CAMPUS – Nursing, social work.	3	2.0	8	8	8
C-18	18	MAJOR INTERCOLLEGIATE ATHLETIC SPORTS ACTIVITIES – Football, basketball, baseball, track and field, wrestling, swimming, etc.; limited to four sports per year.	3 or more	6.0	20	20	-
C-19	19	MINOR INTERCOLLEGIATE – Other sports not listed as Athletics. Athletic Sports Activities	3 or more	3.0	20	20	-

C-20	20	PERFORMANCE/PRODUCTIONS – Production courses in art, drama, Activities journalism, music, photography, radio-TV, debate; results in a major public performance, showing or distribution.	3 or more	3.0	20	20	20
C-21	21	PERFORMANCE/PRODUCTION ACTIVITIES – Major performance, groups, such as orchestras, bands, and choruses.	3 or more	3.0	40	40	40
C-77	77	PEER-TAUGHT COURSES, ROTC OR NON-WORKLOAD INSTRUCTION WHICH IS NOT STATE SUPPORTED – Course which generates no workload for faculty but generates FTES for the campus and is not state supported.	Varies	0.0	N/A	N/A	N/A
C-78	78	NON- TRADITIONAL INSTRUCTION, EXAMINATION, OR EVALUATION – Course which generates credit by examination or evaluation or which is taught in modes not described by the formulas faculty workload is assigned. All 78 courses are state supported.	Varies	0.0	N/A	N/A	N/A
S-23	23	SOCIAL WORK SUPERVISION – Graduate level social work only. Faculty-student contact averages 3 hours per week.	N/A	1.000	-	-	12
S-24	24	PRACTICE TEACHING – Undergraduate; all disciplines. Faculty-student contact averages 2 hours per week.	N/A	0.667	18	18	18
S-25	25	PRACTICE TEACHING, WORK STUDY, THESIS PROJECT, AND INDEPENDENT STUDY – Undergraduate; practice teaching and graduate level public school nursing-all disciplines. Faculty-student contact averages 90 minutes per week.	N/A	0.500	-	25	25
S-36	36	INDEPENDENT STUDY, FIELD WORK, STUDIO INSTRUCTION, SUPERVISED ACTIVITIES – Undergraduate; all disciplines. Faculty-student contact averages one hour per week.	N/A	0.333	36	36	36
S-48	48	INDEPENDENT STUDY, STUDIO INSTRUCTION, SUPERVISED ACTIVITIES – Undergraduate; all disciplines. Faculty-student contact averages 45 minutes per week.	N/A	0.250	48	48	48

\*Please refer to the Glossary in this guide for FTE and WTU calculation formulas.